

Lthe RepublicHASAlgerianPeople's Democracy

MministryHigher Education and Scientific Research

**Harmonization
a master's training offer
professional**

| Department | College/Institute | The institution |
|--|--------------------------|--|
| Department of Administrative Sciences | rights | UniversityConstantine 1-Mentouri Brothers |

The domain:Law and sciencePolicies

Branch: Rights

Specialization: Public administration

Academic year:2018-2017

People's Democratic Republic of Algeria

**Ministry of Higher Education
AND SCIENTIFIC RESEARCH**

HARMONIZATION

TRAINING OFFER MASTER

Professional

| Facility | Faculty / Institute | Department |
|--|----------------------------|------------------------------------|
| Constantine 1 University - Mentouri Brothers of | RIGHT | Administrative Sciences |

Domain:DSP

Deposit: RIGHT

Speciality:Administrationpublic

Hint

- I- Identity card of the master**-----
- 1- Determine the location of the formation-----
 - 2- Coordinators-----
 - 3- Other participants -----
 - 4- Training framework and objectives-----
 - HAS-General organization of the training: Progress of the project----
 - B- Conditions of access to the Master -----
 - C- Training objectives-----
 - D- Targeted qualifications and skills -----
 - E- Regional and national employability capacities-----
 - Bridges to other specializations-----
 - Z- Training project monitoring indicators -----
 - 5- Available human resources -----
 - A- Capacities of management-----
 - B- Training Supervision Team-----
 - B1-Interior framing-----
 - B2-External framing-----
 - B3- Total sum of human resources-----
 - B4-Permanent Support Users-----
 - 6- Available financial capacities-----
 - A- Laboratories and educational equipment -----
 - B- Areas of internship and training in institutions-----
 - C- Research laboratories to support the proposed training -----
 - D- Research projects to support the proposed training-----
 -
 - Available documentation-----
 - e- Personal business spaces and information and communication technologies ----
- II- Organization card half-yearly of education**-----
- 1- First semester- ...
 - 2- Second semester - ...
 - 3- Third semester -----
 - 4- Fourth semester -----
 - 5- Overall synthesis of the training-----
- III- Unit organization maps and teaching**-----
- IV- Detailed program for each subject**-----
- V- Contracts/Agreements** -----
- VI-CV of the coordinators**-----
- VII- Opinions and visas of administrative and advisory bodies - ...**

VIII- Visa for regional seminar-----

1- Identity card of the ownerster

1- Specify the location of the training:

- Faculty or Institute: Law

- Department: Administrative Sciences

2 -Training participants (*):

Other university institutions:

Constantine 1 University - Mentouri Brothers

- Institutions and other socio-economic partners:

Public and private administrations

Communitieslocal

Associations, unions and organizations

The municipalities

- Foreign international partners:

Aix-Marseille University (France).

**Paul Césaire Law Faculty
University of Savoie (France)**

- Include the incorporation agreements in the annexes.

3- Framework and objectives of the training:

A- Conditions of membership (Determine the typical specializations of the license which allow registration in the relevant master's program.

- Holders of a degree in public law from the law department of the L.M.D are eligible to join the relevant master's program.
- Holders of a license classic.

Admission to this master's program is based on the conditions and standards set by the classification and orientation committee of the faculty.

B- Training objectives (*Skills targeted, knowledge acquired at the end of the training, 20 lines maximum*)

The main objective of this speciality is to offer high-level professional training in various fields and subjects of administrative sciences, specifically aimed at students wishing to pursue a professional master's degree in administrative sciences.

- Adapt training to the requirements and needs of the labor and employment market.

This training aims to enable the student to deepen the knowledge acquired in the field of public law and to analyze the major current developments in the different branches of this law, in particular by developing practical information in the field of legal administrative sciences through the possibility of studying real cases.

This offer includes a professional master's degree in administrative sciences with two specializations: the first in local administration and the second in public administration.

This training presentation is organized in the form of:

- A common core consisting of two semesters dedicated to deepening the student's knowledge in the common criteria between the courses of this training and relating to the deepening of previous knowledge in the subjects of public law, in particular the principles and subjects of administrative law and the analysis of public activity. These general elements are supplemented and completed by explanations on public policies in evolution and rapid change and on the procedures of negotiation, agreement and coordination which constitute the methods currently adopted in public activity.
- The third semester is devoted to reviewing the professional specialization that the student is pursuing in the training course.

- The fourth semester is devoted to the proposed meetings, to the completion of the final internship of the professional master's studies, as well as to the preparation and discussion of the final internship dissertation relating to the professional specialization that the student is pursuing in the training course.

This training aims to address emerging issues in public law and administrative sciences in light of the evolution of administrative management and the evolution of the role of the State, particularly in its organization of economic activity, in order to enable students to use basic theories and concepts to understand the legal problems and issues faced by the various actors in economic, political and administrative life.

The student, through his course, must become able to master the techniques and methods of administrative law, to develop personal research in the broadest branch of public law (notably the dissertation) and also to define administrative law issues in a general problem.

C- Targeted qualifications and skills (20 lines maximum)

- The training of specialized professional skills in the field of administrative sciences, which helps facilitate the integration of Algerian students into the labor market, employment and the exercise of administrative professions, and to enter the field of scientific research, in addition to allowing the student to continue his specialized legal research at the doctoral level in fields related to legal sciences in its administrative aspect, in addition to the new laws that concern the world of administrative management linked to the service activity.

-Ability to leverage and transform learning modules to facilitate adaptation to new labor market requirements.

TheretrainingThe proposed aim is to provide vocational training to open up future career prospects for students.

D- Regional and national employability capacities of university graduates

The implementation of this project is based on the exploitation of a number of regional and national capacities in the form of public and private administrations and administrative and economic institutions, the most important of which are:

Local government management: states and municipalities

Public institutions of an administrative nature at all levels (central or local)
Public establishments of a commercial or industrial nature...
Institutions and private companies

e- Bridges to other specializations

Students are allowed to transfer to other courses after consulting the training group and others after acquiring credits for the first and second semesters.

Z- Project monitoring indicators

Once this training is approved, the faculty, through the person in charge, will submit it to the selection of undergraduate students and will include it with the other specializations offered for master's training at faculty, so that it is taken into consideration.

Rate of professional integration into working life

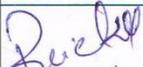
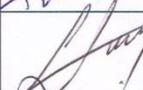
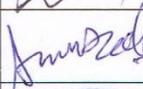
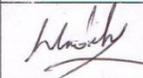
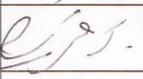
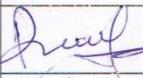
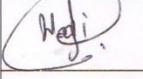
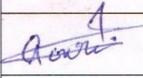
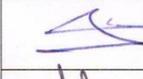
Success rate

Transition rate

- Failure rate Particularly in the basic modules as project monitoring criteria.

Capacities of insupervision: 100 students

4 - الإمكانات البشرية المتوفرة:
أ- أساتذة المؤسسة المتدخلين في التخصص:

| الاسم واللقب | الشهادة + التدرج + التخصص | الرتبة | طبيعة التدخل* | التوقيع |
|----------------|---------------------------|-------------------|---------------|---|
| زغداوي محمد | ليسانس | أستاذ تعليم عالي | محاضرة | |
| ريكلي الصديق | ليسانس | أستاذ محاضر أ | محاضرة |  |
| حوادق عصام | ليسانس | أستاذ محاضر أ | محاضرة |  |
| عميرش ندير | ليسانس | أستاذ محاضر أ | محاضرة |  |
| أمجوج نوار | ليسانس | أستاذ محاضر ب | محاضرة |  |
| بوسالم رابح | ليسانس | أستاذ مساعد قسم ا | محاضرة | |
| عبدلي سهام | ليسانس | أستاذ مساعد قسم أ | تطبيق |  |
| بوقريط عمر | ليسانس | أستاذ مساعد قسم ا | محاضرة |  |
| نقاش حمزة | ليسانس | أستاذ مساعد قسم ا | تطبيق | |
| رناد نور الدين | ليسانس | أستاذ مساعد قسم ا | تطبيق |  |
| حاجي ابتسام | ليسانس | أستاذ مساعد قسم ا | تطبيق |  |
| بومزبر باديس | ليسانس | أستاذ مساعد قسم ا | تطبيق | |
| قوري هشام | ليسانس | أستاذ مساعد قسم أ | تطبيق |  |
| غواص حسينة | ليسانس | أستاذ مساعد قسم أ | تطبيق |  |
| بلمرايط حنان | ليسانس | أستاذ مساعد قسم ا | تطبيق |  |

* محاضرة، تطبيق، أعمال موجهة، أعمال تطبيقية، تأطير التربصات، تأطير المنكرات، أخرى (توضح).

ب- التأطير الخارجي

المؤسسة التابعة لها:

| التوقيع | *طبيعة التدخل | الرتبة | الشهادة ما بعد التدرج + التخصص | الشهادة التدرج + التخصص | الاسم واللقب |
|---|---------------|------------|--------------------------------|-------------------------|--------------|
| | تربص | امين عام | | ليسانس حقوق | حمزة فالح |
|  | تربص | رئيس مصلحة | | ليسانس حقوق | بوخالفة سامي |
| | تربص | مدير فرعي | | ليسانس حقوق | بوعمود شريف |

المؤسسة التابعة لها:

| التوقيع | *طبيعة التدخل | الرتبة | الشهادة ما بعد التدرج + التخصص | الشهادة التدرج + التخصص | الاسم واللقب |
|---------|---------------|--------|--------------------------------|-------------------------|--------------|
| | | | | | |
| | | | | | |
| | | | | | |

5- Available financial capacities

A- Laboratories and educational equipment

Provision of a sheet on the educational material available for practical training work.NProposal (card for each informant))

Laboratory address:

| Remarks | number | Equipment address | The number |
|---------|--------|-------------------|------------|
| | | | 01 |
| | | | 02 |
| | | | 03 |
| | | | 04 |
| | | | 05 |
| | | | 06 |

B- Areas of internship and training in institutions:

| Trial period | Number of students | Waiting place |
|--------------|--------------------|---|
| 15 days | 25 | wilaya |
| 15 days | 25 | municipalities |
| 15 days | 25 | Public administrative establishments |
| 15 days | 25 | Public establishments of a commercial or industrial nature... |

ج- مخابر البحث لدعم التكوين المقترح:

| |
|--|
| رئيس المخبرين حملة سامي |
| رقم اعتماد المخبر 2015-12-02/1812 |
| التاريخ: 2015-12-02 |
| رأي رئيس المخبر: |
|  |

د- مشاريع البحث الداعمة للتكوين المقترح

| عنوان مشروع البحث | رمز المشروع | تاريخ بداية المشروع | تاريخ نهاية المشروع |
|--|--------------|---------------------|---------------------|
| الاستثمار العقاري و إشكالاته في الجزائر | P00920130093 | 01/01/2014 | |
| الحماية القانونية للمستهلك في تعاملات بالوسائل الحديثة | P00920130039 | 01/01/2014 | |
| البيئة العمرانية في الجزائر | P00920130119 | 01/01/2014 | |
| النظام القانوني لسلطات الضبط المستقلة | | 01/01/2012 | 01/01/2015 |

Spaces of activities staff THEs and information and communication technologies

-Central University Library

Library of the Faculty of Law and Political Science

Research laboratory of the faculty

- Library research room and the faculty

The complex's reading room

Library Circulation Desk - Periodicals and Theses Office.

**II-half-yearly teaching organization sheet
(Please present the cards dare four (4) semesters)**

Master:public administration

1- First semester:

| Type of assessment | | Sales | coefficient | Weekly hourly volume | | | | Hourly volumehalf-yearly | Education Unit |
|--------------------|------------|-----------|-------------|----------------------|----------------|---------------|--------------|--------------------------|--|
| exam | continuous | | | Personal work | Practical work | worksdirected | a conference | 15 weeks | |
| | | 18 | | | | | | 450 | Basic teaching units |
| | | | | | | | | | U EB |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 1:rightconstitutionalin-depth |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 2: Comparative administrative law |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 3: Administrative Sciences |
| | | 09 | | | | | | 225 | Teaching unitsmethodological |
| | | | | | | | | | EUM |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 1: Methodology for developing legal and administrative texts |
| / | / | 03 | 01 | 1.5 | | | 2.5 | 75 | Article 2: Professional and personal project |
| | | 02 | | | | | | 50 | Units of educationexploratory |
| | | | | | | | | | UAE |
| / | / | 01 | 01 | 2.5 s | | | 1.5 | 25 | Article 1: Budgeting |

| | | | | | | | | | |
|---|---|-----------|-----------|--------------|--|---|------------|------------|---|
| | | | | | | | | | techniquesAndand public accounting |
| / | / | 01 | 01 | 2.5 s | | | 1.5 | 25 | Article 2:Legal and activi sociologyyouaudience |
| | | 01 | | | | | | 25 | Unit ofeducationhorizontal |
| | | | | | | | | | UEH |
| / | / | 1 | 1 | 2.5 | | | 1.5 | 25 | Article 1:foreign language |
| | | 30 | 16 | 27 | | 6 | 19 | 750 | Total done semester1 |

2- Second semester:

| Type of assessment | | Sales | Laboratories | Weekly hourly volume | | | | Hexagonal hourly volume | Education Unit |
|--------------------|------------|-----------|--------------|----------------------|----------------|----------------|--------------|-------------------------|---|
| exam | continuous | | | Personal work | Practical work | Directed works | a conference | | |
| | | 18 | | | | | | 450 | Basic teaching units |
| | | | | | | | | | UEB |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | LArticle: 1 Administrative and institutional organization |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 2 Administrative |

| | | | | | | | | | |
|---|---|-----------|-----------|--------------|--|------------|------------|------------|---|
| | | | | | | | | | disputesspecials |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | LArticle 3 Public procurement law |
| | | 09 | | | | | | 225 | Teaching units of themethodology |
| | | | | | | | | | EMU |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 1: Methodology of scientific research 2 |
| / | / | 03 | 01 | 1.5 | | | 2.5 | 75 | Article 2: Drafting and commentary of legal and administrative texts |
| | | 02 | | | | | | 50 | Units ofeducationexploratory |
| | | | | | | | | | UAE |
| / | / | 01 | 01 | 2.5 s | | | 1.5 | 25 | Article 1:regulatory laweconomic |
| / | / | 01 | 01 | 2.5 s | | | 1.5 | 25 | Article 2:the policeadministrationsee |
| | | 01 | | | | | | | Unit ofeducationhorizontal |
| | | | | | | | | | UEH |
| / | / | 01 | 01 | 2.5 | | | 1.5 | 25 | Article 1 Language foreign |
| | | 30 | 16 | 27 | | 6 | 19 | 750 | Total ofhalf2 |

3- The third semester:

| Type of assessment | | Sales | Laboratories | Weekly hourly volume | | | | Hexagonal hourly volume | Education Unit |
|--------------------|------------|-----------|--------------|----------------------|----------------|----------------|--------------|-------------------------|--|
| exam | continuous | | | Personal work | Practical work | Directed works | a conference | 15 weeks | |
| | | | | | | | | 450 | Basic teaching units |
| | | | | | | | | | UEB |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 1:right to civil service |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 2: management public |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | L Article 3: administration, finance and taxation |
| | | | | | | | | 225 | Teaching units methodology |
| | | | | | | | | | EMU |
| / | / | 06 | 03 | 4.5 | | 1.5 | 03 | 150 | Article 1: Techniques for preparing research and memoranda |
| / | / | 03 | 01 | 1.5 | | | 2.5 | 75 | Article 2: Information and communication technologies |
| | | | | | | | | 50 | Units of education exploratory |
| | | | | | | | | | UEE |
| / | / | 01 | 01 | 2.5 | | | 1.5 | 25 | Article 1 Labor disputes |

| | | | | | | | | | |
|---|---|-----------|-----------|------------|--|---|------------|------------|--------------------------------------|
| | | | | | | | | | and social security |
| / | / | 01 | 01 | 2.5 | | | 1.5 | 25 | Article 2 Human Resources Management |
| | | | | | | | | | Unit of education horizontal |
| | | | | | | | | | UEH |
| / | / | 1 | 1 | 2.5 | | | 1.5 | 25 | Article 1 Foreign language |
| | | 30 | 16 | 27 | | 6 | 19 | 750 | Total for semester 3 |

4 -Fourthhalf:

Field: Law and administrative sciences

Department: Administrative Sciences

Specialization: Public Administration

An internship in an institution leads to the defense of a memory .

| Sales | Laboratories | Weekly hourly volume | |
|-----------|--------------|----------------------|-------------------------------|
| 20 | 01 | 12 | End of study note |
| 10 | 01 | 13 | Internship in business |
| 30 | 02 | 25 | Total of semester 4 |

5-global synthesis of training:

(Please indicate the total number of hours divided between courses and practical work, for the four semesters for the different teaching units according to the following table)

| the total | Forum + Memoire | Horizontal | Exploratory | methodology | Basic | HS What |
|-------------|-----------------|-------------|-------------|--------------|------------|-----------------------------|
| 855 | / | 67.5 | 135 | 247.5 | 405 | Ubornconference |
| 405 | / | / | 135 | 67.5 | 202.5 | worksdirected |
| / | / | / | / | / | / | Practical work |
| 1215 | / | 112.5 | 225 | 270 | 607.5 | Personal work |
| 2500 | 25 | 180 | 495 | 585 | 1215 | the total |
| 120 | 30 | 3 | 6 | 27 | 54 | Sales |
| %100 | %25 | %2.5 | %5 | %22.5 | %45 | %pay for each teaching unit |

IV- Detailed program for each module
(presentation d'adetailed map *For each module*)

Professional Master's Degree Title: Public Administration
Half: First
Unit Name: Unit of education basic
module: Advanced Constitutional Law
Balance: 6
Coefficient: 3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to deepen his legal knowledge on issues related to constitutional law, in particular the functioning of the Constitutional Council and how to analyze and apply constitutional provisions, in addition to analyzing and evaluating constitutional justice.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.)

Constitutional law
Introduction to Legal Sciences
administrative law

Contents of matter: **(It is mandatory to specify the detailed content of each subject with reference to the student's personal work.)**

- Deepening of certain elements studied at the license, which deal with the concepts of the constitution, the legal status of the constitution and constitutional control.

The approach diligence

The functioning of the Constitutional Council

Constitutional control and its mechanisms

- Diversity of parties and policies

Personal work:

The student can submit a research or a form technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method: Continuous assessment + final exam.

References :

Dr. Ibrahim Darwish, Constitutional Law: General Theory - Constitutional Control, Publishing, Printing and Distribution House, Egypt, 2007.

Professional Master's Degree Title: Public Administration
half: First

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Address

Academic year 2017/2018

Unit Name: Unit of education basic
module: Comparative administrative law
Balance: 6
Coefficient: 3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

To enable students to understand the different systems of administrative law and to master the approaches used to compare administrative laws.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.)

administrative law
Administrative disputes
Administrative responsibility
Constitutional law

Article content:**(It is mandatory to specify the detailed content of each subject with reference to the student's personal work)**

Concepts on legal systems
The objectives of comparative law and its historical evolution
Methods and approaches for comparing administrative laws
The specificity of administrative laws
- Different systems of administrative law
Comparison of Algerian administrative law and French administrative law

Personal work:

The student can submit a research or a technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

Dr. Ibrahim Muhammad Ali, Administrative Law Mediator - Administrative Activity, Cairo, 1999
Dr. Ibrahim Muhammad Ali, Administrative Law, Administrative Judiciary, Non-Administrative Contracts, Cairo, 2000

Professional Master's Degree Title: Public Administration

half: First

Unit Name: Basic Education Unit

module: Administrative Sciences

Balance: 6

Coefficient: 3

Educational objectives: **(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)**

This course aims to enable the student to deepen his legal knowledge on issues related to administrative sciences, in particular knowledge of management sciences, understanding and analysis of the five administrative functions of management.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Introduction to Legal Sciences

administrative law

Administrative responsibility

Article content: **(It is mandatory to specify the detailed content of each subject with reference to the student's personal work.**

The concept of management science and its relationship with other sciences

The concept of public administration (Taylor's theory, Max Weber)

Administrative jobs

- Organizational function

The development of Etat

Planning function

Coordination function

- The control function

Communication function

Personal work:

The student can submit a research or a form technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

references :

Dr. Raafat Fouda, Elements of the existence of the administrative decision, National Communication Foundation, second edition, Lebanon, 2010M.

Professional Master's Degree Title: Public Administration

Hexagon: First

Unit Name: Curriculum Education Unit

Module: Methodology for developing legal and administrative texts

Balance: 6

Coefficient3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

Improve mastery of scientific research techniques that qualify the student to produce legal and administrative texts and all the work necessary for the student during his or her master's degree.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Methodology of scientific research and training research at the undergraduate level and final dissertation at the undergraduate level

Article content:(It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

- How to choose a research topic
- How to do documentary research
- How to choose the research problem and the different hypotheses
- Analysis of available data
- Understanding the means of communication and the causal relationship between each part and the previous one

- Correct formulation and appropriate division of elements
- How to create a conclusion based on the previous research steps
- the critic
- The importance of the summary and how to organize the appendices, if applicable

Personal workThe student can edit a specific subject based on any chosen program acquired during his studies.

Evaluation method:Ongoing monitoring, review, etc. (weighting is left to the discretion of the training team)

references:(**Books, publications, websites, etc.**)

Professional Master's Degree Title: Public Administration

half: First

Unit Name: Unit of methodological teaching

Public administration Master Institution Faculty of Law 28

Address

Academic year 2017/2018

module: Professional and personal project

Balance: 3

Coefficient 1

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This scale aims to enable the student to master scientific research techniques. And the use of the necessary study programs in the field of law International organizations and international relations by creating a special project according to personal choice and researching it

Prior knowledge required: (A detailed description of the identity document required to allow the student to continue this training, two lines maximum).

Primary programs and methods of analysis and deduction in general

Article content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

- Self-knowledge
- Knowledge of the profession
- Analysis of possible paths
- Selection of the training and the composing institution
- Financing

Personal work The student's personal effort towards his career choices.

Evaluation method: Continuous assessment + final exam.

references: (Books, publications, websites, etc.)

Professional Master's Degree Title: Public Administration
Hexagon: First
Unit name education exploratory
module: **Budgeting techniques area And accounting**
Balance: 1
Coefficient 1

Educational objectives:(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to master modern technologies that help him to search, benefit from and develop information and to study technical issues related to accounting and budgeting.

Prior knowledge required:(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Knowledge of communication expressions

Article content:(It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

- The concepts of budget and accounting and the relationship between them
- Modern techniques in the field of accounting
- Achieve budgetary balance

Internal and external influences on the budget

- The relationship between budget and accounting

The place of accounting in the public sector

- Consequences of a breach of the accounting system

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

references:

Dr. Othman Ahmed Othman, Monetary, Economic, Financial and Fiscal Policy and its Impact on Economic Development, Egypt, 2015.

Master's degree Profession: Public administration
Half: First

Teaching unit: Exploratory
module: Legal sociology and public activity
Balance: 1
Coefficient 1

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

The course aims to understand the principles and approach to the problem of public activity and the development of law.

Prior knowledge required: A detailed description of the knowledge required to enable the student to continue this training, two lines maximum

The relationship between society and law

Article content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

This scale is divided into two main axes:

- The first axis: Social theories of the development of law

Marxist theory

Hegelian theory

- The second axis: General activity

Public activity and public policy

Transition from public activity to contractual activity

The development of law in the context of a free economy - elements of legal development (the transition from competitive liberalism to state-monopoly liberalism, the transition from the guardian state to the interventionist state, the transition from liberalism to the new capitalism)

The development of liberal law with the emergence of economic law

The evolution of Algerian law is linked to the development of the economy.

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method: Continuous assessment + final exam.

references:

Dr. Ezzat Abdel Hamid El-Barai, Principles of Political Economy, Dar Al-Nahda Al-Arabiya, Alexandria, 2000.

Master's degree Profession: Public administration

Public administration Master Institution Faculty of Law 31

Address

Academic year 2017/2018

half: First
Unit Name: Unit of education horizontal
module: foreign language
Balance: 1
Coefficient: 1

Educational objectives:

This course aims to enable the student to master the legal terminology related to the law of International organizations and international relations, and therefore the ability to choose various foreign references necessary for studies.

Prior knowledge required:

The foundations and basic rules of a foreign language

Article content:

Foreign language legal terms related to international law
Translation from Arabic into foreign languages
Translation from a foreign language into Arabic
Legal texts for analysis and study

Personal work Translation and analysis of legal texts in both languages.

Evaluation method: Continuous assessment + final exam

References:

Philip T. My father is Fadhel Dictionary of legal terms (French-Arabic), Librairie des Éditeurs du Liban, first edition, 2004.

Master's degree Profession: Public administration

Public administration Master Institution Faculty of Law 32

Address

Academic year 2017/2018

Half: Second

Unit Name: Unit of education basic

module: Administrative and institutional organization

Balance: 6

Coefficient: 3

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to acquire legal knowledge on the creation, functioning and role of institutions and the means of directing, managing and organizing them.

Prior knowledge required: (A detailed description of the identity document required to allow the student to continue this training, two lines maximum).

financial institutions

Article content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

- The emergence and development of institutions
- The concept of management and the means of organizing it
- The emergence and development of modern institutions
- Factors affecting management on the progress of the institution
- Management organization
- Results relating to the progression and organization of management in relation to the role and approach of the institution.

Personal work:

The student can submit a research or a form technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method: Continuous assessment + final exam.

References:

Dr. Ahmed bin Mohammed Al-Hay Al-Sulaiti, Employee Promotion in Institutional Management, A Comparative Study, Modern Book Science, second edition, Qatar, 2005.

Professional Master's Degree Title: Public Administration

Half: Second

Unit name:teaching unitbasic

Module: Private administrative disputes

Balance: 6

Coefficient:3

Educational objectives:(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to deepen his legal knowledge on issues related to private administrative disputes and the methods of their administrative and judicial settlement in terms of rules of jurisdiction, methods of conducting the trial and rules for preparing appeals and procedures.

Prior knowledge required:(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Administrative law and administrative liability Administrative litigation

Article content: It is mandatory to specify the detailed content of each subject with reference to the student's personal work.

- Organization of administrative justice

- General rules and principles of administrative procedures in administrative disputes

Distribution of powers between the administrative judicial power and the ordinary judicial power

Second main axis: private administrative disputes

Electoral dispute

Disputes relating to expropriation

Public service conflicts

Tax disputes and recovery

- Construction disputes

Public procurement disputes

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

references:

Dr. Ahmed Abdel Karim Salama, Arbitration in National and International Transactions, Civil, Administrative and Commercial Law, Dar Al Nahda Al Arabiya, Egypt/UAE, 2012.

Dr. Mohamed Ahmed Abdel Raouf, Tax Disputes in Comparative Egyptian Legislation, Dar Al Salam, Cairo, 1998.

Master's degree title: Public Administration

Half: Second

NomofUnit :educationbasic

nameArticle: Public procurement law

Balance: 6

Coefficient:3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to acquire legal knowledge on issues related to the conclusion of public contracts and to understand the mechanisms of legal supervision of the economic intervention of public authorities.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Administrative activity, administrative law, administrative liability law and administrative disputes

Article content: **(It is mandatory to specify the detailed content of each subject with reference to the student's personal work)**

The new concept of public procurement

The relationship between the concept of public procurement and other concepts

The relationship between public contracts and public service management delegation agreements and contracts.

Public procurement and administrative contracts

- Conclusion of public contracts

General principles of public procurement

Terms and conditions for concluding public contracts

Market controlpublic

Execution and termination of public contracts and disputes arising from their execution.

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

the critic:

Dr. Ahmed Sayed Mustafa, Competitive Management, Dar Al Salam, Cairo, Egypt, 2006.

Professional Master's title: HASpublic administration

half: Second

Unit Name: Teaching Methodology

module:Methodology of scientific research 2

Balance: 6

Coefficient:3

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This scale aims to enable the student to master scientific research techniques. And the use of the necessary study programs
Six

Prior knowledge required: (A detailed description of the identity document required to allow the student to continue this training, two lines maximum).

Primary programs and methods of analysis and deduction in general

Article content:(It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

- How to choose a research topic
- How to do documentary research
- How to choose the research problem and the different hypotheses
- Analysis of available data
- Understanding the means of communication and the causal relationship between each part and the previous one
- Correct formulation and appropriate division of elements
- How to create a conclusion based on the previous research steps
- the critic
- The importance of the summary and how to organize the appendices, if applicable

Personal work: The student can edit a specific subject based on any chosen program acquired during his studies.

Evaluation method:Continuous assessment, final exam

the critic:Abdelaziz Bouden, Social Research (Stages, Methods and Techniques), Mentouri University Constantine, 2005 edition.

Professional Master's Degree Title: Public Administration

Half: Second

nameTeaching unit: Methodology

module: Drafting and commentary of legal and administrative texts

Balance: 3

Coefficient:1

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to master the techniques of analysis and commentary of legal and administrative texts.

Deepen your legal knowledge on related issues.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Constitutional law, introduction to legal sciences and administrative law

Content of the material: It is mandatory to specify the detailed content of each subject with reference to the student's personal work.

- Rules for processing legal and administrative texts
- Techniques and rules for analyzing legal and administrative texts
- Techniques and rules for commenting on legal and administrative texts

Personal work: Students can prepare research papers using the scientific research techniques studied, which can be a topic of discussion between professors and students.

Assessment method: continuous assessment + final exam.

References: According to the commented texts.

Professional Master's Degree Title: Public Administration

Half: Second

Nomofuunit: Unitteachingexploratory

Module:regulatory laweconomic

Balance: 1

Coefficient: 1

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

To enable the student to understand the most important issues related to the situation of regulationeconomic

Prior knowledge required:**(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.**

Regulatory laweconomic and related issues.

Article content: **(It is mandatory to specify the detailed content of each subject with reference to the student's personal work)**

Authorities of regulationeconomic: practical study of certain independent administrative authorities, such as:the post office, electricity,gas, banks...

-The Competition Council and its relations with sectoral regulatory authorities

- Control of economic concentration

-Service regulationpublic: delegation of management of service audience

-Administrative judge and economic litigation

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

Dr. Mohamed Ibrahim El-Dessouki, Economics of Public Finance, Modern Book Science, second edition, Amman, 2011.

Master's degree title: Public Administration

half: Second

name of unit: Unit of education exploratory

module:the police administrative

Balance: 1

Coefficient: 1

Educational objectives:(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

To enable the student to understand the most important issues related to the tasks of police administrative responsibilities in the field of public health and environmental protection, which are entrusted to local public authorities.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

law

Article content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

Authorities of police administrative and

Characteristics and objectives of and the police administrative

Police administrative in the field of public health:

In the field of public hygiene

In the field of combating the causes of transmission of infectious diseases

In the field of house cleaning and public businesses

In the field of consumer goods

Administrative control in the field of environment and environmental protection

In the field of environment and conservation of natural resources

In the field of ocean protection

In the field of pollution control

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Assessment method: continuous assessment + final exam.

References :

Dr. Tawfiq Muhammad Abd al-Muhsin, Planning and Control of Product and Consumption Quality, Dar al-Nahda al-Arabiya, Cairo/UAE, 2002.

Master's degree title: Public Administration

Half: Second

Name of the teaching unit: Horizontal

module: foreign language

Balance: 1

Coefficient: 1

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

This course aims to enable the student to deal in French with legal terminology related to the specialization (legal and administrative texts and references).

Prior knowledge required:(A detailed description of the identity document required to allow the student to continue this training, two lines maximum).

Language Basics

Article content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

thermal bathslegal.

Translation from Arabic into foreign languages.

Translation from a foreign language into Arabic

Examples of selected texts in administrative sciences

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

*Philip T.AbiFadhel*Dictionary of legal terms (French-Arabic), Librairie des Éditions du Liban, first edition, 2004

Professional Master's Degree Title: Public Administration

Half: Third

Nom of teaching unit: Basic

module: Civil service law

Balance: 6

Coefficient:3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

To equip students with the necessary means to qualify them to control the management of public administration through its employees, and what disciplinary sanctions are imposed on them in the event of professional misconduct.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

All previous knowledge

Contents of module:

The concept of public service

General theory of the civil service

Public management

- Means of public management activity falling within the employee's powers

Professional errors

Professional secrecy

Professional supervision by management

Disciplinary regulations

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

Dr. Ahmed Al-Wafi, The Disciplinary Council System: Its Nature and Guarantees, Dar Al-Nahda Al-Arabiya, Emirates, 2000.

Professional Master's Degree Title: Public Administration

Half: Third

Number of teaching units: Basic

Module: management published

Balance: 6

Coefficient:3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

Provide students with the necessary means to qualify them to master the management of public administration and its material and human resources.

Familiarization and acquisition of knowledge related to public management

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.)

All previous knowledge

Article content:

The concept of public management

General theory of public organizations

Public management

- Means of public management activity

Management of central and decentralized administration

The terms of partnership between the administration and the private sector

- Management of movable and immovable property

- Use of public management tools and techniques in the public sector: successful performance, motivation, effectiveness and efficiency.

Financial management and the concept of public management

Personal work:

The student can submit a research or a sheet technique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

Tichat Salwa, thesis defended for a doctorate entitled - Perspectives of the Algerian civil service in the light of the application of new public management in the light of some foreign experiences - Faculty of Economic and Commercial Sciences, Ahmed Bouguerra University, Boumerdes, 2014/2015.

Professional Master's Degree Title: Public Administration

Half: Third

Name of the educational unit: Basic

Course Name: Management, Financial and Tax Issues

Balance: 6

Coefficient:3

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

To enable students to deepen their knowledge of various financial issues, tax law and taxes, and to be able to analyze the reality and difficulties faced by the administration in the management of financial operations.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Public finance, economy, administrative litigation and administrative liability

Article content:

First axis: Issues related to financial management

- budget structuring
- -Budgetary restriction operationsTand financial operations
- Income - Expenses
- Preparation and execution of the budget: preparation procedures - voting - approval
- Implementing agents
- Monitoring
- Rationalize budgetary choices
- The budget is a tool for motivation and good governance.
- Second axis: Questions related to tax law
- Taxes and fees
- Financial independence and local decentralization

Personal work:

The student can submit a research or ae sheettechnique for each subject, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

Mohamed Ali Skeiker, Tax Encyclopedia of Tax Law, Alexandria, 2008.

Professional Master's Degree Title: Public Administration
Half: Third
Unit Name: Educational Unit of the Curriculum
Course Name: Research and Memo Preparation Techniques
Balance: 6
Coefficient: 1

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

) After successfully completing this course, the student will be able to learn how to write scientific research, including the final dissertation.

Prior knowledge required: (A detailed description of the identity document required to allow the student to continue this training, two lines maximum).

- Methodology of scientific research

Article content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work).

Introduction: - Introduction to the subject

- The importance of the subject
- Pose the problem

Main research divisions

- Presentation: - Division of the subject into sections, chapters, etc.

- Adjust the titles
- Document the quote both in its meaning and in its literal terms.
- How to marginalize
- Introduction and conclusions

- Conclusion: - Summary of research and results

How to prepare a reference list

- Organization of annexes and indexing

How to prepare summaries

Personal work: Students can prepare research papers using research preparation techniques and studied notes to be discussed between professors and students.

Assessment method: continuous assessment + final exam

References: (Books, publications, websites, etc.)

Professional Master's Degree Title: Public Administration

Half: Third

Unit Name: Methodological Education Unit

Subject Name: **Information and communication technologies**

Balance: 3

Coefficient: 1

Educational objectives:

Its aim is to present the most important components of information and communication technologies and their most important modern practical applications.

Prior knowledge required:

Basic general knowledge about the importance of information and communication technologies in the life of public communication

Article content:

Axis 1: Concepts and manifestations

1- The concept of new information and communication technologies

2- The phenomenon of information explosion

Axis II: Telecommunications technology

1- Wireless communication technology

2- Wired communication technology (cable and fiber optic communication)

Axis III: Some of its modern applications

1- Digital communication technologies and their networks

2- Computer technology

3- Satellite technology

4- Microphone technology

5- Low-power high-definition television broadcasting technology

6- Video cassette and video disc technology, Teletext and Videotex, Videophone...

7- Internet, Intranet and Extranet Technology

8- Mobile technology and electronic mail

9- Tablet technology

Conclusion: Some development prospects

References:

- Iyad Shaker Al-Bakri: Communication Technologies Between Two Eras, Amman, Dar Al-Shorouk Publishing, 2003.
- Hassan Imad Makkawi: Modern Communication Technologies in the Information Age, Cairo, Egyptian-Lebanese House, 1997.
- Dalio Fadil: New Information and Communication Technologies (Some of its Technical Applications), Algeria, Dar Houma, 2014.
- Farouk Sayed Hussein: Cables, transmission media and optical fibers, Beirut, Dar Al-Rateb University, 1990.
- Muhammad Muhammad Al-Hadi: Communication Technologies and Information Networks, Cairo, University Library, 2001.
- Hadi Talaba et al. : Visual Media Technology, Jordan, Wael Publishing House, 2010.
- Daly, Edward A. & Hansell, Kathleen J.: Visual Telephony, Artech House, Boston, 1999.
- Goldsmith, Andrea: Wireless Communications. Cambridge University Press. 2005

Professional Master's Degree Title: Public Administration

Half: Third

Unit Name: Exploratory Learning Unit

Course Name: Labor Conflicts and Social Security

Balance: 1

Coefficient: 1

Educational objectives:(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

To enable students to deepen their knowledge of the different frameworks and methods for facilitating the resolution and prevention of individual and collective labor conflicts at all levels, whether in the public sector or in the public and private economic sector.

Prior knowledge required:(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Administrative litigation and administrative liability, civil service law and labor law

Article content:(It is mandatory to specify the detailed content of each subject with reference to the student's personal work. *Questions relating to the

prevention, amicable settlement and judicial settlement of individual labor disputes.

- Content of individual labor disputes
- How to manage individual labor conflicts within the employing entity:
 - reconciliation
 - judicial settlement

*Questions relating to the prevention, amicable settlement and judicial settlement of collective labor disputes.

- Content of collective labor disputes
- Provisions applicable to user bodies other than public administrations:
 - Prevention - Reconciliation - Mediation - Arbitration
 - judicial settlement
- Provisions applicable to user organizations and public administrations:
 - Prevention - Reconciliation
 - Public Service Council with joint composition
 - National Arbitration Committee
 - Exercise of the right to strike and terms of its settlement

Personal work:

The student can submit a research or technical article for each topic, which will be discussed by his colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

References:

Dr. Anas Jaafar, Constitutional Rights of Public Officials, Publishing and Distribution House, Algeria, 2012.

Professional Master's Degree Title: Public Administration

Half: Third

NomofUnit: Exploratory Learning Unit

module: Human resources management

Balance: 1

Coefficient:1

Educational objectives:**(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)**

To enable the student to acquire basic information and programs related to strategic human resources management in order to achieve their work objectives.

To enable the student to master the methods and techniques for managing human resources activities and processes

Ability to design models that enable the best use of human resources

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum. Administrative law and administrative liability

Article content:

Define the fundamental objectives of human resource management

Steps in strategic human resources management

Human resources planning

Analysis of administrative tasks and positions

Definition of management systems and evaluation of work performance

Training, coaching and development

Daily operations necessary for human resources management

Personal work:

The student can submit a research or technical article for each topic, which will be discussed by his colleagues and the professor.

Assessment method: continuous assessment + final exam.

References:

Dr. Ahmed El-Sayed Mustafa, Human Resource Management, Dar Al-Salam International Printing, Cairo, 2005.

Master's degree in public administration

Half: Third

Unit Name: Horizontal Education Unit

Name of the course: Foreign language

Balance: 1

Coefficient: 1

Educational objectives: (Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

It allows students to analyze legal texts and comment on judgments and decisions in the field of international law in a foreign language.

Prior knowledge required: (A detailed description of the identity document required to allow the student to continue this training, two lines maximum).

- Basic principles of a foreign language

Subject content: (It is mandatory to specify the detailed content of each subject with reference to the student's personal work)

- Analysis of legal texts in the field of specialization

- Comment on judgments and decisions in the area of specialization

Personal work: The student can analyze texts and comment on decisions in French directed by the professor in a field of specialization.

Assessment method: continuous assessment + final exam

References:(**Books, publications, websites, etc.**)

Various legal texts containing legal texts or provisions are translated from a foreign language into Arabic or vice versa.

Professional Master's Degree Title: Public Administration

Half: The fourth

Unit Name: Basic Education Unit

Name of thecourse:**End of studies dissertation**

pay:1

Coefficient: 1

Educational objectives:

(Mention the qualifications the student is expected to acquire after passing this subject, in three lines maximum)

The end-of-internship dissertation aims to enable the student to master the methodology of scientific research and to prepare scientific field research in the field of administrative sciences in light of the knowledge acquired during the study and internship phase.

Prior knowledge required:

(A detailed description of the identity document required to allow the student to continue this training, two lines maximum.

Article content:

The choice of the subject of the end-of-internship dissertation is linked to the professional specialization that the student is pursuing within the framework of the training and is validated by the training team.

Personal work:

The student can submit research on a specific topic, where it will be presented and discussed by colleagues and the professor.

Evaluation method:Continuous assessment + final exam.

- Public discussion before a committee composed of at least two teachers in addition to the field supervisor

V- Contracts/Agreements

Yes

**(If yes, TA Kindness Agreements and contracts In
the file (Paper for training))**

نموذج لرسالة إبداء النية أو الرغبة
(في حالة تقديم ماستر بالاشتراك مع مؤسسة لقطاع مستخدم)

الموضوع: الموافقة على مشروع بعث تكوين للماستر مهني الإدارة العامة

المقدم من: كلية الحقوق جامعة الاخوة منتوري قسنطينة

تعلن مؤسسة جامعة الاخوة منتوري قسنطينة عن رغبتها في مرافقة هذا التكوين المذكور أعلاه بصفتها المستخدم المحتمل لمنتوج هذا التكوين

وفي هذا الإطار، فإننا نؤكد انضمامنا إلى هذا المشروع ويتمثل دورنا فيه من خلال:

- إبداء رأينا في تصميم و تحيين برامج التعليم،
 - المشاركة في الملتقيات لهذا الغرض ،
 - المشاركة في لجان المناقشة .
 - تسهيل قدر المستطاع استقبال الطلبة المترشحين في المؤسسة في إطار إنجاز مذكرات نهاية التخرج أو في إطار المشاريع المؤطرة.
- سيتم تسخير الإمكانيات الضرورية لتنفيذ هذه العمليات و التي تقع على عاتقنا من أجل تحقيق الأهداف وتنفيذها إن على المستوى المادي والمستوى البشري يعين السيد(ة)*فالق حمزة ، منسقا خارجيا لهذا المشروع.

توقيع المسؤول المؤهل رسميا:

الأمين العام للجامعة

الوظيفة: أمين عام الجامعة

ح - فالق

التاريخ:

الختم الرسمي للمؤسسة:



Sample Letter of Intent or Interest

)In the event of submission of a master's degree in partnership with an establishment in the user sectorM(

(Official document bearing the name of the institution)

the subject:Approval of the project to create a master's degree entitled:

Submitted by:

The University FoundationBrothersMentouri announces its willingness to support the aforementioned training, as a potential user of the training product.

In this context, we confirm our participation in this project, and our role in it is represented by:

- Expressing our opinion on the design and updating of educational programs,
- Participate in forums for this purpose,
- Participation in discussion committees.
- Facilitate, as much as possible, the reception of interns within the establishment as part of the completion of end-of-study dissertations or supervised projects.

It will be hotRThe capacities necessary for the implementation of these operations, which are our responsibility in order to achieve and implement the objectives, both on the material and human level.

Mr.(s)*..... is appointed external coordinator of this project.

Signature of the officially authorized official:

Job:

the date:

Official seal of the institution:

ACCORD DE COOPERATION SCIENTIFIQUE

entre

L'UNIVERSITE MENTOURI
CONSTANTINE (ALGERIE)

et

L'UNIVERSITE PAUL CEZANNE,
AIX- MARSEILLE III (France)

Désireuses de développer leurs relations scientifiques sur la base de liens traditionnels d'amitié entre l'Algérie et la France, sont convenues de conclure un accord de coopération qui se fera

entre :

L'UNIVERSITE MENTOURI- CONSTANTINE

représentée par son Recteur, le Professeur Abdelhamid DJEKOUN

et :

L'UNIVERSITE PAUL CEZANNE,
AIX- MARSEILLE III

représentée par son Président, le Professeur Marc PENA

Il est convenu ce qui suit :

Article : 1

Chacune des deux Universités s'attachera à atteindre les objectifs suivants :

- Participer aux activités de l'autre université en facilitant les échanges d'enseignants par des réunions périodiques pédagogiques ou de recherches déterminées par des réformes spécifiques ;
- Informer sur les programmes d'enseignement ou de recherche existant dans chaque université ;

- Constituer des équipes de recherche dans des domaines d'intérêt commun à chaque besoin ;
- Faciliter l'accueil d'étudiants ou stagiaires dans les programmes appropriés présents ou à élaborer ;
- Favoriser la participation aux conférences, séminaires et cours d'été organisés par chacune des Universités.

Article : 2

Les deux parties se communiqueront régulièrement et à la demande :

- Les supports pédagogiques
- Les résumés de thèses
- Les publications

Article : 3

Le développement de la coopération interuniversitaire fera l'objet de programmes annuels ou pluriannuels établis par les deux Universités.

Ces programmes seront, comme il est normal, soumis à l'approbation des autorités algériennes et françaises compétentes.

Les droits de propriété intellectuelle relatifs aux résultats obtenus au cours de programmes communs de recherche, mentionnés dans cet accord ou dans ses annexes, sont protégés suivant les lois en vigueur dans les pays des chercheurs impliqués.

Article : 4

Les programmes d'échanges d'étudiants seront gérés par les services de relations internationales de l'Université.

Article : 5

La coopération entre les deux parties concerne le Droit et Sciences Politiques. Les différentes actions de coopération pourront faire l'objet de mémorandum spécifiques.

Article : 6

Il sera précisé dans le programme annuel les qualifications et spécialités des personnes échangées.

ACCORD DE COOPERATION SCIENTIFIQUE

Article : 7

Tous les échanges de professeurs seront organisés selon la procédure propre à chaque université en ce qui concerne les visites, ou les détachements. Ces échanges seront de préférence supérieurs à trois mois, mais des visites plus courtes pourront être organisées.

Article : 8

Le présent accord prendra effet à compter de sa date de signature et se poursuivra annuellement pendant cinq années avec possibilité de révision par accord mutuels. En cas de renouvellement, il sera à nouveau soumis à la procédure de l'examen par les autorités de tutelle. Il pourra être dénoncé par l'une ou l'autre partie après un préavis de six mois sans que la résiliation ne porte préjudice aux actions de coopération déjà engagées.

L'UNIVERSITE PAUL CEZANNE
AIX-MARSEILLE III (France)

UNIVERSITE MENTOURI-CONSTANTINE
POUR L'UNIVERSITE
MENTOURI-CONSTANTINE

POUR L'UNIVERSITE
PAUL CEZANNE,
AIX-MARSEILLE III

LE RECTEUR

LE PRESIDENT

Abdelhamid DJEKOUN

Marc PENA

Université de Constantine
Le Recteur

DJEKOUN



Date:

Date: 29/02/2008.

